

EDUCATIONAL TRUST FUND
APPLICATION FORM

NAME: _____ DATE: _____

STATION: _____ DEPARTMENT: _____

PLEASE INDICATE IF YOU ARE FULL-TIME OR PART TIME:

(Part-time is defined as per article 4.3 of the Collective Agreement and eligibility is defined as per Article 4.35(b))

FULL TIME: PART TIME

DESCRIBE EDUCATION/TRAINING:

EDUCATION/TRAINING OFFERED BY: _____

COURSE FEES: _____

START DATE OF COURSE: _____

ESTIMATED DATE OF COMPLETION: _____

DESCRIBE HOW THIS TRAINING/EDUCATION RELATES TO YOUR FUTURE GOALS

PLEASE PROVIDE ANY ADDITIONAL INFORMATION YOU THINK RELEVANT:

Signature: _____

On completion, scan the signed application along with additional information -- course information, receipts, and transcript of final grades – and email the documents to: educationtrustfund@bellmedia.ca

Please Note: a copy of the course information must be included with your application form. Receipts and transcripts can be submitted later if not available at time of submission.

Employees must submit claims for educational courses to the Educational Trust Fund Committee no later than 6 months after completing and passing the course. Claims received after that time will not be paid.

T4A forms will be issued for the tax year for funds received.